



St Cuthbert's Hospice

*Making every day count since 1988*

## Job Vacancy



## Honorary Treasurer REF: Board0622

**Department:** Board  
**Salary:** Unremunerated  
**Contract:** Volunteer  
**Based:** St Cuthbert's Hospice

Honorary Treasurer:

We are looking for a new Board Member to sit on our Board of Trustees and to take on the role of Honorary Treasurer. The successful candidate will join an experienced Board currently made up of 14 members, who meet four times a year as well as attend other committee meetings and other events during the year.

As part of the role, the successful candidate will, with the other Trustees, have the opportunity to lead and influence the strategic direction of the Hospice. As Treasurer, you will lead the financial governance of the Hospice and report to the Board at regular intervals about the financial health of the organisation.

The Treasurer will have significant experience of setting and monitoring organisational budgets and an understanding and acceptance of the financial and legal duties, responsibilities and liabilities of Trustees. They should be a partly or fully qualified accountant, or with equivalent experience.

Our Board Members are all volunteers and therefore the role is unremunerated.

Application is by CV with a covering a letter explaining your interest and how you match the criteria in the Role Description and Person Specification.

For an information pack, please contact Sarah Corney, Governance Manager on 0191 386 1170 or at [sarah.corney@stcuthbertshospice.com](mailto:sarah.corney@stcuthbertshospice.com)

**The closing date for applications is Sunday 10th July, 2022**

**Interviews being held on Thursday 21 July 2022**

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions.

**About us:** St Cuthbert's Hospice, based in County Durham, provide free care and support to people with life-limiting illnesses, people approaching the end of life and people that are bereaved. We care for, laugh with, listen to, comfort and help make special memories for thousands of individuals and families each year. We are highly regarded for our quality of care and the first Adult Hospice in the country to be graded "outstanding" by the Care Quality Commission. Our 11 bedded palliative care In-Patient Unit provides individualised care planned to support the total wellbeing of each person, taking into account their physical, psychological, social and spiritual needs. Our Living Well Centre delivers a programme of support to enable people with life-limiting illnesses cope better with their health and wellbeing and support them to regain control of their life.

We value the contribution of all our workforce comprising of over 90 staff and a dedicated group of almost 400 volunteers. We are an equal opportunities employer and believe in treating everyone with dignity and respect, encouraging applications from all sectors of the community.

**Our Mission:** To make every day count for those affected by life-limiting illnesses.

**Values:** These define who we are and guide what we do to ensure the highest quality care for those accessing our services and the highest quality experience for staff working here. We are committed to safeguarding and promoting the welfare of adults at risk and children.



**Why work for us:** We are committed to making St Cuthbert's Hospice a great place to work supporting the provision of excellent services for the people of Durham. If you are ready for an exciting opportunity that will not only impact on patient care but will be motivating and rewarding on a personal level this could be the post for you.



**Better Health**  
at Work Award  
Maintaining Excellence



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St Cuthbert's Hospice, Durham is registered by the Charity Commission as a Charitable Incorporated Organisation.  
Charity Number: 519767 VAT Number: 997305770