



St Cuthbert's Hospice

*Making every day count since 1988*

## Job Vacancy



## Retail Store Manager – Houghton-le-Spring

**Department:** Retail Team

**Hours:** 18.5 hours per week

**Salary:** Pay Scale 4 £20,763 (min) to £23,097 (max)

**Contract:** Fixed term 6 month contract

**Based:** Houghton-le-Spring

**Job Reference:** RMHLS1121

As a Retail Store Manager you will be the public face of the Hospice, developing and enhancing our reputation and profile through excellence in customer service in a welcoming retail environment. Responsible for the management of the operation of the Retail Store. You will be responsible for the delivery of the Retail Annual Plan for your store as well as managing staff and volunteers.

The successful candidate will have experience in managing and motivating a team to effectively hit sales targets. They will be organised and able to work on their own initiative as well as working as part of a team. Great communication skills are essential as well as a positive and enthusiastic attitude.

For an informal discussion about this post please contact: Angela Lord, Sales Manager - 0191 374 6176

An application form can be found at [www.stcuthbertshospice.com](http://www.stcuthbertshospice.com) or to request a hard copy please contact the HR Department on 0191 374 6174 or email [recruitment@stcuthbertshospice.com](mailto:recruitment@stcuthbertshospice.com)

Closing date for applications: 5th December 2021. Interviews: w/c 6th December 2021

If you have not heard from us by 6th December 2021 please assume you have not been shortlisted.

Please note: we do not accept CVs.

This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Disclosure and Barring Service (formerly known as CRB) to check for any previous criminal convictions.

**About us:** St Cuthbert's Hospice, based in County Durham, provide free care and support to people with life-limiting illnesses, people approaching the end of life and people that are bereaved. We care for, laugh with, listen to, comfort and help make special memories for thousands of individuals and families each year. We are highly regarded for our quality of care and the first Adult Hospice in the country to be graded "outstanding" by the Care Quality Commission. Our 11 bedded palliative care In-Patient Unit provides individualised care planned to support the total wellbeing of each person, taking into account their physical, psychological, social and spiritual needs. Our Living Well Centre delivers a programme of support to enable people with life-limiting illnesses cope better with their health and wellbeing and support them to regain control of their life.

We value the contribution of all our workforce comprising of over 90 staff and a dedicated group of almost 400 volunteers. We are an equal opportunities employer and believe in treating everyone with dignity and respect, encouraging applications from all sectors of the community.

**Our Mission:** To make every day count for those affected by life-limiting illnesses.

**Values:** These define who we are and guide what we do to ensure the highest quality care for those accessing our services and the highest quality experience for staff working here. We are committed to safeguarding and promoting the welfare of adults at risk and children.

**Why work for us:** We are committed to making St Cuthbert's Hospice a great place to work supporting the provision of excellent services for the people of Durham. If you are ready for an exciting opportunity that will not only impact on patient care but will be motivating and rewarding on a personal level this could be the post for you.



Better Health  
at Work Award  
Maintaining Excellence



St Cuthbert's Hospice, Park House Road, Durham, DH1 3QF

HR Department Telephone: 0191 374 6174

email: [recruitment@stcuthbertshospice.com](mailto:recruitment@stcuthbertshospice.com)

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